



i-law 

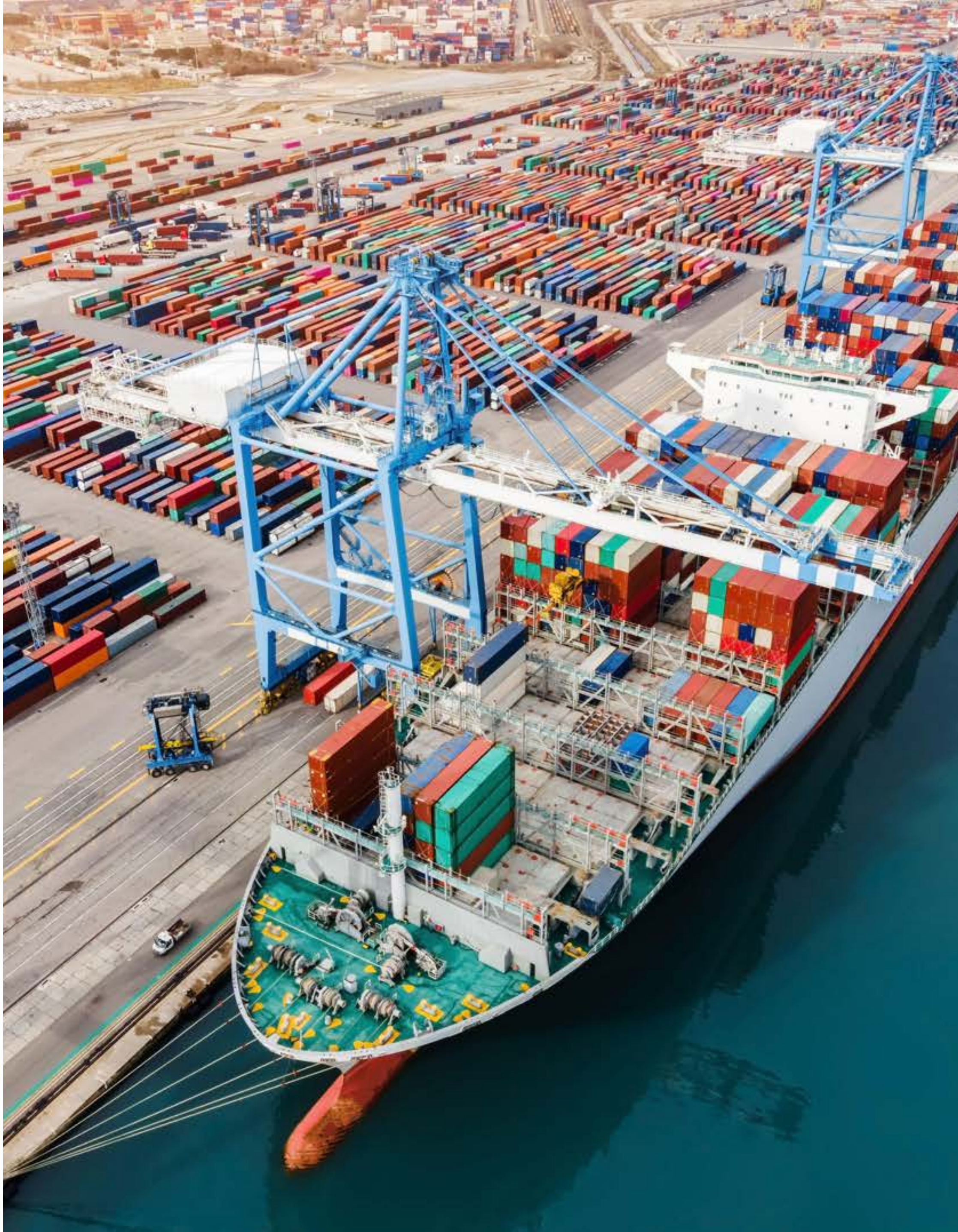
A Lloyd's List Intelligence solution

The complete collection of
specialist legal content on i-law

User Guide →

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Logging in to i-law

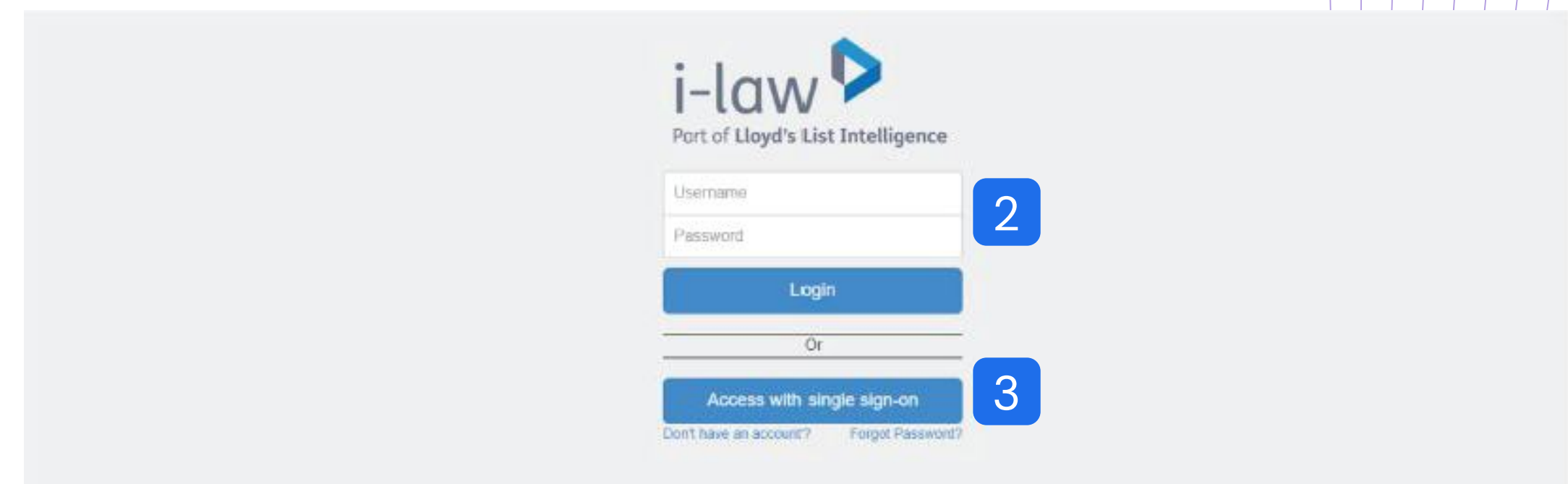
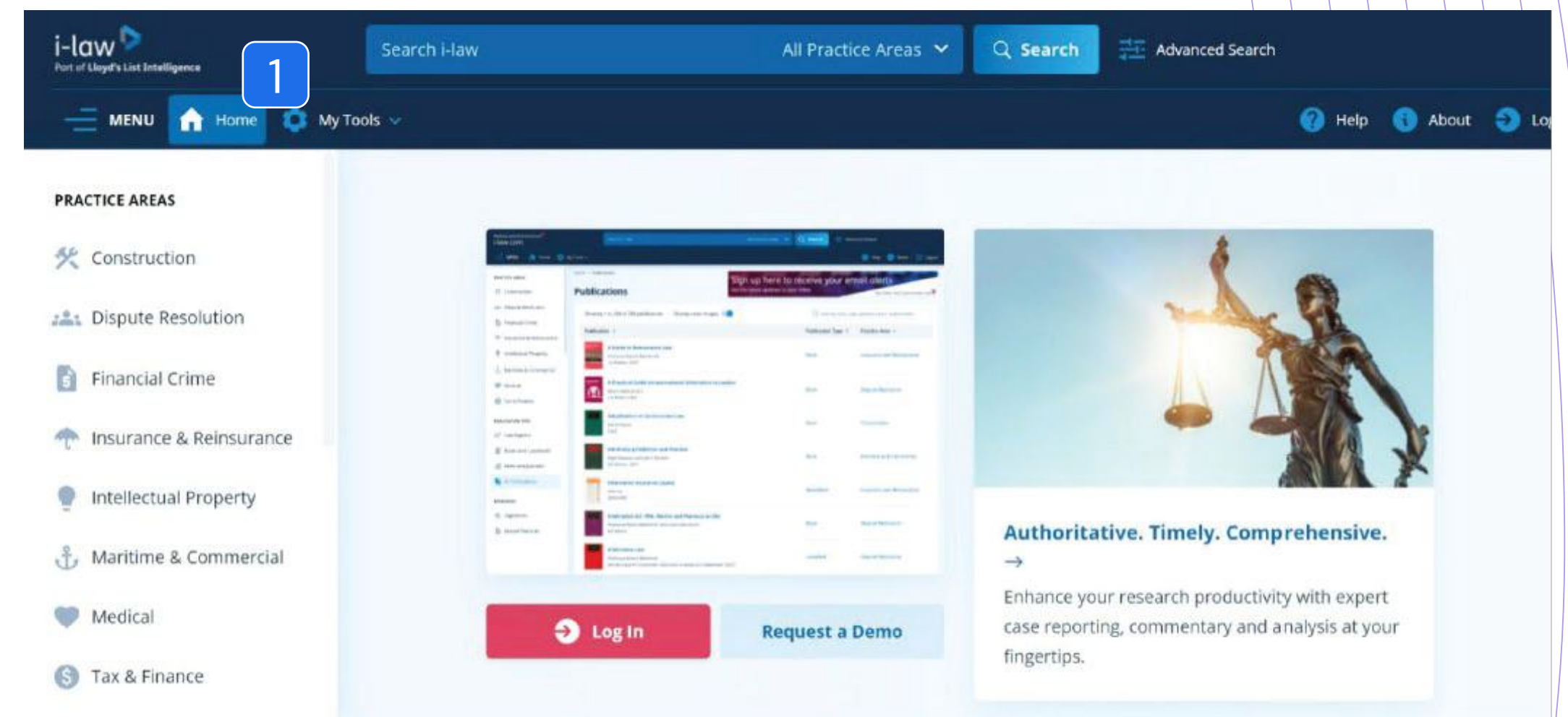
1 To access your i-law, locate the “Log in” button on the platform’s homepage.

2 Choose your login method:
Username and password: Enter your credentials in the provided fields and click “Login.”

If it is your first time logging in to i-law, you will be asked to verify your email address. This is done via an email sent to your registered email address.

3 Single Sign-On (SSO) Customer:

- Click “Access with single sign-on”
- Follow your identity provider’s prompt
- Enter your organisation’s credentials
- Enjoy automatic login upon successful authentication



If you are having trouble logging in, please contact your account manager or the client success team:

Helpdesk:

EMEA: +44 (0)20 7509 6499

APAC: +65 6028 3988

US Mobile: +1 (646) 856-1262

Navigating content

1 The i-law homepage is where you can access your subscribed content and find out about new and updated titles. You can return to the homepage using the 'Home' link at the top of the page.

2 **Accessing your titles**

3 You can access and browse content by practice area or publication type.

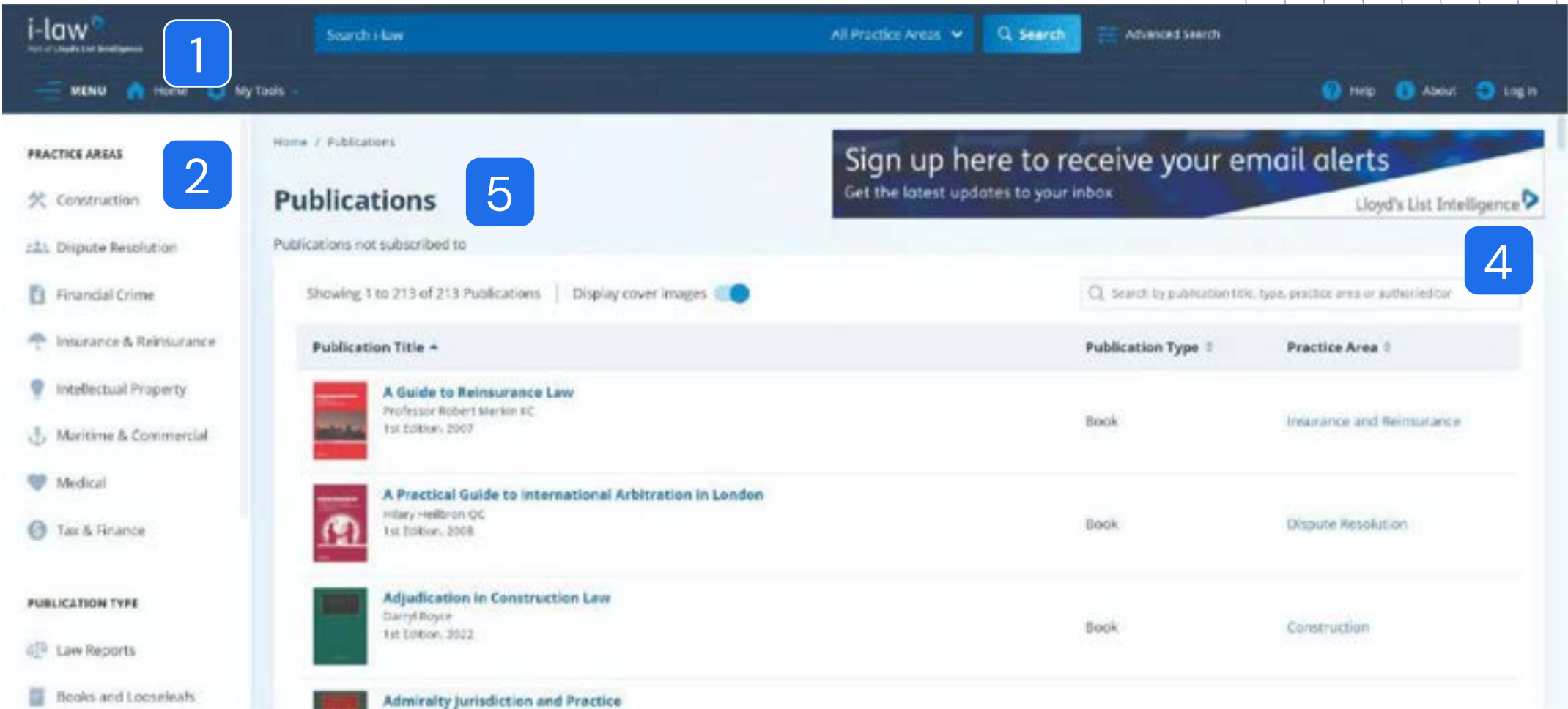
4 Titles are displayed in alphabetical order and include the cover image for easy identification. You can search by title or author/ editor.

5 **New and updated content**

'What's new' sections are displayed on both the homepage and on each practice area. These highlight new titles and volumes, recent cases from our Law Reports series, and important and topical content chosen by our editors.

Hint

You can minimise or expand the practice area list on the left of the screen using the three-line icon on the top left.

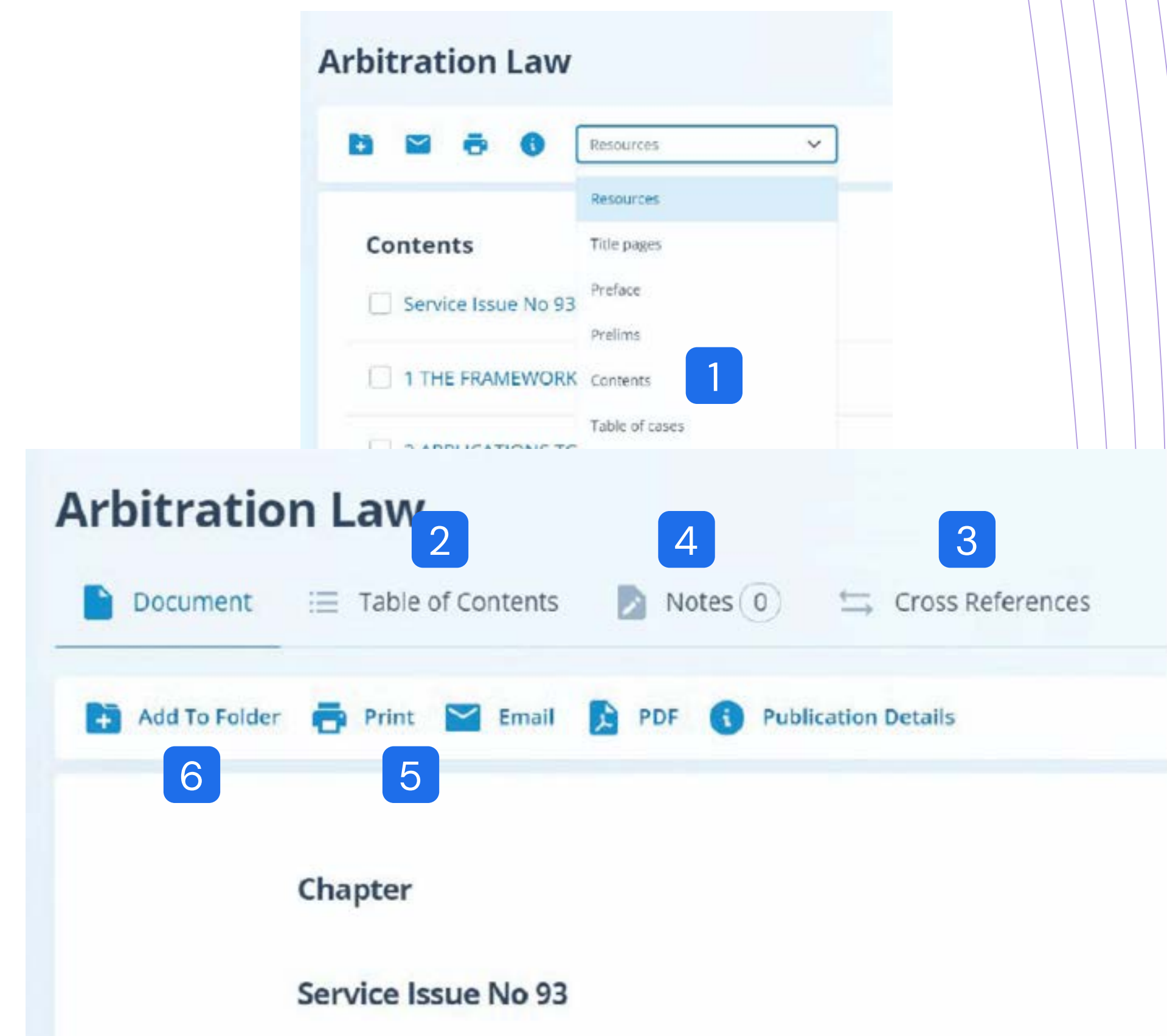


PUBLICATION TYPE 3

- Law Reports
- Books and Looseleafs
- News and Journals
- All Publications

Browsing content

- 1 Once you have found the content you want to read (either by searching or using the left-hand menu and selecting from the title list), you can easily find the relevant chapter/section by using the Contents index.
- 2 You can see a more granular breakdown of content into sections by using the table of contents or by checking cross-references in the Cross References tab.
- 3 If you want to add notes to a title, you can do so using the 'notes' tab.
- 4 You can print, email, or download sections as a PDF. PDF sections are print-equivalent, meaning they look identical to the printed version of the title – ideal for creating court bundles.
- 5 You can also add content to your folders.



Searching content

- 1 Search can be accessed from the 'quick search' link on the homepage or via the 'advanced search' link.
- 2
- 3 **Quick search**
To conduct a quick search, please select the type of content you want to search using the tick boxes.

This is particularly useful if you want to quickly search for a specific citation from a law report. Use the information button for hints on how to format your citation search.

The screenshot displays the i-law search interface. At the top, there is a navigation bar with the i-law logo, a search bar labeled 'Search i-law', a dropdown for 'All Practice Areas', and buttons for 'Search' and 'Advanced Search'. Below this is a secondary navigation bar with 'MENU', 'Home', and 'My Tools'. The main content area is titled 'Advanced Search'. It features a 'Free Text' search box containing 'collision at sea' and a 'Search' button. Below the search box are buttons for 'Search Tips', 'collision at sea', 'Law Reports', 'News and Journals', and 'Clear All'. To the right is a 'Refine Search' panel with a 'Clear All' button and a 'Publication Type' section. The 'Publication Type' section has checkboxes for 'Law Reports (2240)', 'Books and Looseleafs', 'News and Journals (919)', and 'Special Features'. At the bottom, it shows 'Your search has returned 3,159 results' and 'Showing page 1 of 64'.

Searching content: Advanced search

- 1 Use the Free Text field to search across all practice areas and content types. You can search for a phrase, a specific search term, a citation, or a combination.

Our search works with Boolean search terms.

- 2 **Hint:** Use the 'Search Tips' information button to find out more about how to use these.

- 3 **Refining your search**

Advanced Search lets you refine your search criteria by practice area, title, date, and other specific criteria relevant to the content type you are searching.

Hint: Try selecting different content types to see the search and filter options. For example, selecting 'Law Reports' allows you to search or refine your search by vessel name or judge, Books and Looseleafs by chapter title, etc.

- 4 **Hint:** You can delete specific search terms to widen your search results without having to re-start a search.

The screenshot shows the 'Advanced Search' interface. On the left, the 'Free Text' field contains 'collision at sea' (labeled 1). Below it is a 'Search Tips' button (labeled 2). To the right of the 'Free Text' field is a 'Search' button. Below the 'Search Tips' button are several tags: 'collision at sea', 'Law Reports', 'Books and Looseleafs', 'News and Journals', 'Special Features', and a 'Clear All' button. At the bottom of this section are buttons for 'Save as Alert', 'Email', 'Print', and 'Download'. On the right side, the 'Refine Search' panel (labeled 3) is visible, showing a 'Publication Type' filter with checkboxes for 'Law Reports (2240)', 'Books and Looseleafs (601)', 'News and Journals (919)', and 'Special Features (8)'. A 'Clear All' button is at the top right of the 'Refine Search' panel.

This screenshot shows a portion of the 'Advanced Search' interface, focusing on the 'Free Text' field and the 'Search Tips' button. The 'Free Text' field contains 'collision at sea'. Below it is the 'Search Tips' button (labeled 4). To the right of the 'Free Text' field is a 'Search' button. Below the 'Search Tips' button are several tags: 'collision at sea', 'Law Reports', 'Books and Looseleafs', 'News and Journals', 'Special Features', and a 'Clear All' button.

Search results page

- 1 **Results list**
- 2 The search results page displays 50 numbered results per page, default ordered by Date published. This can be changed to order by Relevance.

- 3 Each search result shows the date it was published and what practice area and content type it is.
- 4

Print, share, download, save

- 5 Print: You can choose to print your search results, selected search results, or specific documents from your search results.
- 6 Email: You can share search results or specific documents by email. When you click on 'Email,' you will have to enter the email address you wish to send the results/documents to, and an optional message.
- 7 Download: You can choose to download your search results, selected search results, or specific documents from your search results. Downloads are in PDF format.
- 8 **Save as alert:** You can save a search as an email alert

FLAMINIA") [2022] 2 Lloyd's Rep. 341 [2022] EWHC 835 (Admlty) Before Mr Justice Andrew

20 Oct 2022 | Maritime and Commercial | Law Reports

1

☐ 50. PT ADIDAYA ENERGY MANDIRI v MS FIRST CAPITAL INSURANCE LTD

2

Lloyd's Law Reports Plus | [2022] Lloyd's Rep. Plus 107

plaintiff, would have done in deciding whether or not to repair the SPM and where and how any such repair should be carried out. The terms of the insurance 12. The Slip dated 14 April 2018, under the LCH header, named the plaintiff as the "Assured": "... as owners and/or Sea Trust Marine Pte Ltd and/or PT Cakra Manunggal Semesta [another company owned and controlled by Mr Pramana] and/or PT Bahtera Niaga

3

07 Oct 2022 | Maritime and Commercial | Law Reports

4

1 2 3 4 5 > >>

Save as Alert 8

Email 6

Print 5

Download 7

My Tools

1 The 'My Tools' section is accessed from the top navigation.

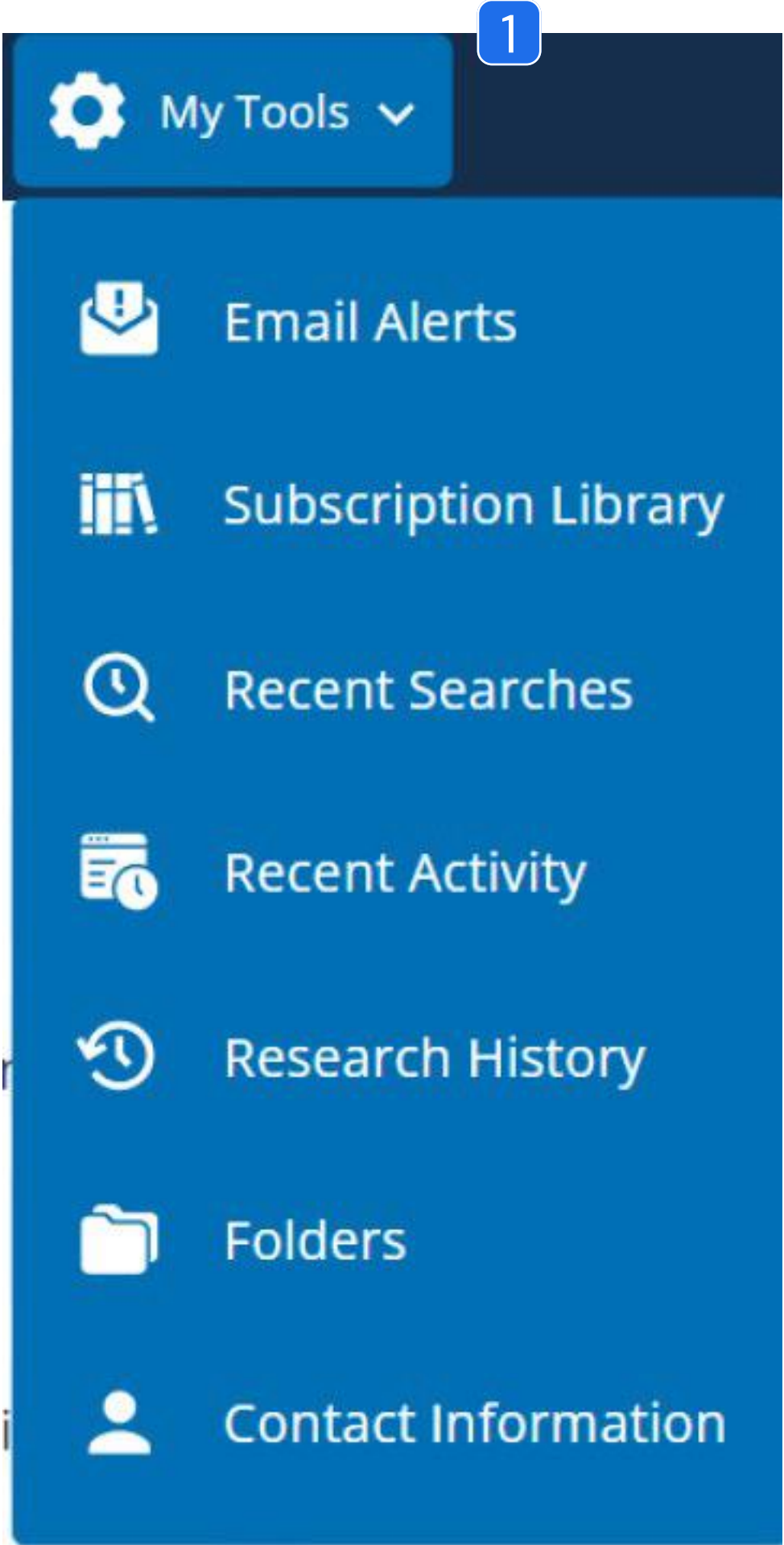
Email Alerts: Manage your search and publication email alerts.

Subscription library: See all the titles in your subscription.

Recent Activity: See your recently viewed publications, documents, and search terms.

Folders: Create and manage folders, and manage the documents within them.

Contact Information: Manage your contact details, update your password, and view your subscription end dates.



Folders

1 Folders are accessed from the 'My Tools' dropdown. You can create folders to easily group and access content around specific themes, for example, cases, clients, or research projects.

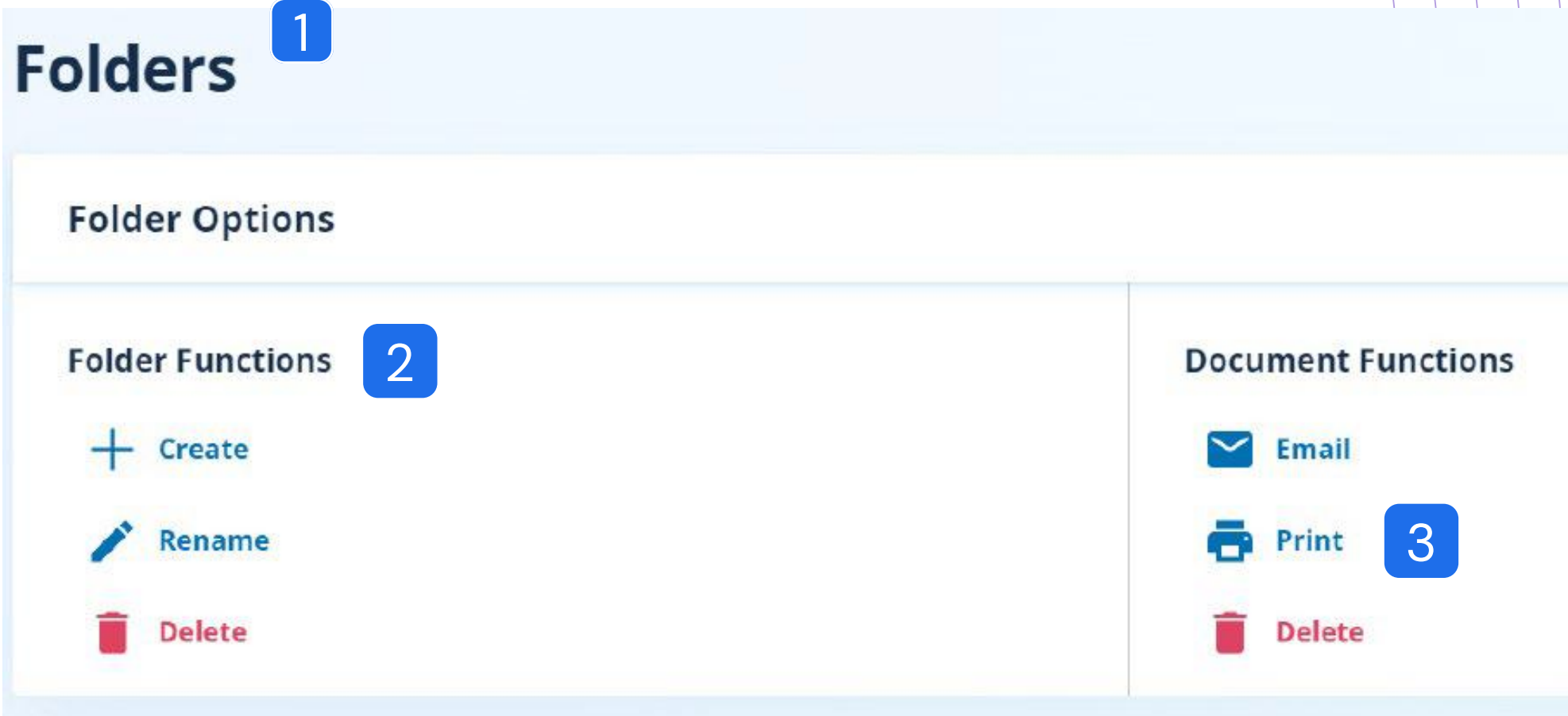
Folders

2 You can create, rename and delete folders from the 'Folder Functions' section. Important: Deleting a folder also deletes the documents within the folder.

Documents

3 You can delete, email and print documents straight from your folders. Simply select the documents using the tick boxes in the folder structure.

Hint: Remember that you can also add notes to documents.



Alerts

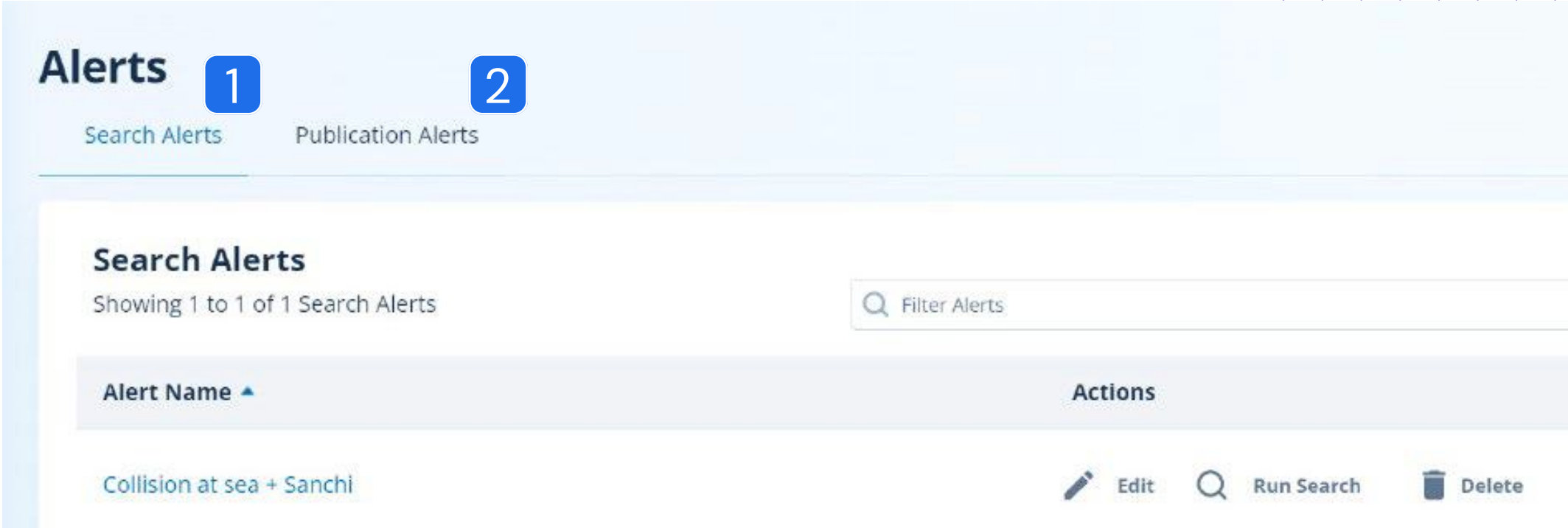
Search Alerts

- 1
- Search alerts can be set up from the searches you run on i-law, sending you an email alert when new search results appear. From the 'My Alerts' section under 'My Tools,' you can see, edit, delete and re-run these searches.

Publication Alerts

- 2
- Publication alerts allow you to opt in to receive an email alert whenever specific publications are updated.

You'll see a full list of publications. To opt in or out, use the tick boxes next to the titles, then scroll down the page and press Update Alerts.





A Lloyd's List Intelligence solution

Clarity in law.
Confidence in decisions.

i-law.com

For more information, please contact Customer Success
customersuccess@lloydslistintelligence.com

EMEA: +44 (0)20 7509 6499

US: +1 (917)-843-6986

Greater China: +86 134 8252 5329

Australia & New Zealand: +65 9027 3024

Japan: +81 (0) 80 2598 0712

Singapore & other APAC Countries: +65 6028 3988